



July 2026

Dear Parents, Carers

We are pleased to be able to offer a great trip to the UCAS and Apprenticeships Fair in Edgbaston on Friday, October 9th. This should support our Year 13 students in identifying and pursuing their Future Pathway options.

- We will aim to leave from school at 08:30 and return by 14:30
- The venue is the Warwickshire Cricket stadium
- The suggested per student contribution is £10 to cover the cost of transport – without these payments, trips cannot run
- The method of payment is via Parentpay
- Please consent and pay via ParentPay (www.parentpay.com) and note payment is required by Friday 18 September
- If you would like your child to attend but are struggling with the cost please contact us to discuss what support may be available – please note this may be limited and discretionary
- Please go online to www.parentpay.com and pay in the normal way. If you have any queries regarding the use of ParentPay, please contact Polly Stone, Finance Manager, on 01926 338711 ext 8437
- It is advisable that students do not take valuables on this trip. However, if it is necessary, please ensure that your own insurance covers such items
- We do not anticipate any health & safety consideration for this trip – it is a venue-based event with stalls in a market place setting
- If a student cancels a place, we can only refund monies if and when a substitute is found
- We need over 100 of the students in the cohort to attend and if this proves impossible we will cancel and refund monies paid

Educational site visits are an additional opportunity for students to support their learning. Should we have any concerns regarding a student's behaviour prior to or during the trip that student will be withdrawn from the trip and individual parents will be notified accordingly. Any monies paid will be non-refundable – in the case of removal before the trip, monies may be refunded where a suitable replacement can be found.

The use of Mobile Phones on trips or events which involve students being off the school site is at the discretion of the Visit Leader. Off-site visits should be mobile phone free by default. However, any use of Mobile Phones as permitted by the Visit Leader needs to be relevant to the context of the visit and also any safeguarding considerations: e.g. to be used in the unlikely event a student gets separated from the group.

The Mobile Phone Policy can be found here: [Mobile Phone Policy](#)

For the purpose of this specific trip or visit, the guidance around Mobile Phone use is that students can use the phones for event-relevant functions such as scanning QR codes and researching information. They should not use them in the perimeter of the school site and they should apply the usual safeguarding and GDPR/consent considerations.

Any failure to adhere to this guidance will result in the use of the school consequence process: e.g. confiscation and the need for a parent/carer to collect.

In terms of medicine, parents/carers must acquaint themselves with the policy here:

[Link to Policy on Supporting Students with Medical Needs](#)

Parents/Carers will need to ensure they pass on all medicines (prescription or over-the-counter ones) with a copy of the Parental Agreement (consent) form found on page 7. If you need a paper copy of the form provided for you, please ask me as the Visit Leader at mschofield@northleamington.co.uk. Alternatively, students can come to the Sixth Form Office.

Our Year 13 students are terrific and we commend this trip to you. We hope to see all our students attend and to feel even better orientated about the exciting opportunities available to them post-18!

If you have any queries, please ask Visit Leader, Mr Schofield: mschofield@northleamington.co.uk.

Yours faithfully,

Miles Schofield
Assistant Head of Sixth Form, Visit Leader