



March 2023

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Dear Parents/Carers and students,

As we continue our preparations for the Summer 2023 Examination series we just want to draw your attention to a few key messages.

### **Entry checking**

Entries have now been made with the relevant exam boards for all qualifications due to be awarded this summer.

In tutor time next week students will receive a copy of their entries and will be asked to check and sign to say that the following information is correct:

- Their legal name which will then be printed on certificates is correct
- They have all the subjects listed they would expect
- Tiers of entry are as they anticipate for GCSE Maths – if re-sitting this

Any discrepancies can be resolved as long as we are made aware of them at this stage, so it is important all students give this their full attention

### **Exam regulations**

As part of our mock examination preparations, students are already very familiar with the exam rules and regulations that they must adhere to and we will revisit these again in tutor time/assembly as we head towards the summer. The key information is condensed into the attached NLS instructions for Exam Candidates document, and if you wish to read the full official documents from JCQ these can be found in the [Exam information](#) section of our website.

### **Examination dates**

As previously advised, all examination dates are available on our website in the [Summer 2023 Examination Timetable section](#).

Students will receive an individualised document with all exams and seating on early next term.

A reminder that regardless of their individual examination dates, all candidates must remain available at the following times, which are the designated contingency dates for any regional or national issues

- Thursday 8th June PM
- Thursday 15th June PM
- Wednesday 28th June ALL DAY

If you have any queries please speak to Mr Brande, Exams Officer or email [exams@northleamington.co.uk](mailto:exams@northleamington.co.uk).

Yours sincerely,

S A Taylor – Senior Assistant Head-teacher (inc. Head of Sixth Form).