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10 June 2022

Dear Parent/Carer,

## Y10 Work Experience Week 13-17.6.22

### External Work Experience

We're really excited that the overwhelming majority of our students have secured an external work experience placement.

We want students to have the best experience possible when they go out on their placement. However, it is important for them to appreciate that it may be challenging at times, and that challenges can play an important part in their experiences of the world of work, by helping them to develop key employability skills. We are fortunate that so many businesses are open to supporting work experience placements and hope that students will represent themselves, their parents and the school in the best way possible.

Students will have a diary to complete during their placement, with a place for parents to reflect on the impact the placement has had on their child. We will be using this, along with feedback from the employers who are overseeing placements, in reflective sessions later in the half term. It would be great if students could have a photograph taken of them 'at work' and send it to [careers@northleamington.co.uk](mailto:careers@northleamington.co.uk) so that we can share this event on our website.

If there is any reason why students cannot attend their placement on any of the days, they must do **both** of the following:

- a. Contact the placement and let them know.
- b. Contact school to say why.
  - If it is due to illness, depending on the student's attendance history, we need medical evidence in order for us to authorise the absence.
  - If it isn't due to illness, then the student must attend school in school uniform and see Mrs Barley-Morey.

### Internal Work Experience

For the students that haven't been able to secure an external placement, we have arranged an extensive range of external providers from the world of work, to come in to provide an immersive experience in school.

Students will need to be in school uniform on Monday, Tuesday, Thursday and Friday for classroom based activities. On Wednesday, students should come to school in their school PE kit. They should also have a water bottle, sunscreen and a hat for outdoor activities. The timings will remain the same as a normal school day.

Kind Regards,



Mrs S Barley-Morey

Assistant Head Teacher, Year 10 Lead