

## Risk Assessment

Activity/Process/Operation/Person	COVID-19 Transmission prevention and management				
School:	North Leamington School	Department:	Whole School		
Assessment Date:	28/02/22	Review Date	Apr-22	Reference:	

What are the hazards?	Who might be harmed and how?	What existing control measures are in place to reduce / prevent the risk?	Further Action to be taken to control the risk?	Action By:		Completed date
				Whom	When	
Transmission of COVID-19 due to poor hand hygiene	Staff/Students/Visitors /Contractors	<a href="#">Current government guidance being applied.</a>  Staff/Students/Visitors encouraged to observe good hand hygiene through frequent use of hand soap or sanitiser  Dispensers, located throughout premises, are replenished regularly  Stock of hand soap and sanitisers are regularly reviewed and replenished.  Daily cleaning regime includes high frequent touch points				

Transmission of COVID-19 due to poor respiratory hygiene	Staff/Students/Visitors /Contractors	<a href="#">Current government guidance being applied.</a>  Maintain good ventilation in enclosed spaces, opening doors/windows frequently. Staff to ensure that fire doors are closed at the end of the day or when expected to be left unattended for longer than 30 minutes  Promote NHS “catch it bin it kill it” campaign  Controls above may be reviewed in the event of an outbreak – refer to Outbreak Management Plan				
Transmission of COVID-19 due to lack of social distancing	Staff/Students/Visitors /Contractors	<a href="#">Current government guidance being applied.</a>  Students arrive through separate entrances to ease congestion.  Student break time access to dining hall time managed to ease congestion.  Student lunch time split into 2 time blocks to ease congestion.  Controls above may be reviewed in the event of an outbreak – refer to Outbreak Management Plan				

Transmission of COVID-19 from local community	Staff/Students/Visitors /Contractors	<p><u><a href="#">Current government guidance being applied.</a></u></p> <p>When an individual develops COVID-19 symptoms or has a positive PCR test, they should adhere to public health advice on <u><a href="#">when to self-isolate and what to do.</a></u></p> <p>They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p> <p>If anyone develops COVID-19 symptoms in school, they should be sent home and follow public health advice</p> <p>For everyone with symptoms, they should avoid using school or public transport, wherever possible and be collected by a member of their household.</p> <p>If a pupil is awaiting collection, they should be left in C0.56 on their own if possible and safe to do so. Appropriate PPE should also be used if close contact is necessary.</p> <p>Further actions for educational settings may be advised by a local Incident Management Team (IMT) investigating a suspected or confirmed</p>				
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		<p>case of the Omicron variant of COVID-19.</p> <p>Promote NHS vaccination campaign to reduce the transmission risk</p> <p>Controls above may be reviewed in the event of an outbreak – refer to Outbreak Management Plan</p>				
Multiple suspected cases or increased absences identified within the school and/or local community	Staff/Students/Visitors /Contractors	Refer to the Outbreak Management Plan				
Lack of/incorrect use of PPE	Staff/Students/Visitors /Contractors	<p>Site team to monitor and replenish PPE stock regularly</p> <p>PPE only required when close contact is necessary to support an individual with suspected COVID-19 symptoms</p> <p>Controls above may be reviewed in the event of an outbreak – refer to Outbreak Management Plan</p>				
Poor cleaning regime	Staff/Students/Visitors /Contractors	<p><a href="#">Current government guidance being applied.</a></p> <p>Cleaning of high frequency touchpoints during the school day, in addition to standard daily cleaning regime</p>				

Poor management of extra-curricular activities	Staff/Students	<a href="#">Current government guidance being applied.</a>  Consider postponement/amendment of events including external visitors based on local public health guidance.				
Poor management of offsite visits	Staff/Students	Educational Visit Coordinator is aware of current travel guidance  OEAP guidance is followed <a href="https://oeapng.info">https://oeapng.info</a>				
Poor arrangements in place to re-introduce or step down measures depending on infection rate	Staff/Students/Visitors	Headteacher and Senior Leadership Team receive regular update from Local Authority and Local Public Health team on the current guidance in place. - Outbreak Management Plan in place with a section about what measures will be put back in when trigger thresholds have been met. - Outbreak Management Plan contains details of every effort will be made to keep disruption to pupils learning to a minimum. - Headteacher kept up to date of confirmed trigger rates and is guided by Local Public Health team if measures need to be reintroduced. - Use communication strategy in place to keep staff, parents, pupils and visitors informed of what measure are in place.				

Poor management of employees, or pupils classed as vulnerable staff and pupils with poor mental health and wellbeing	Staff/Students	<p>Regular 1:1's with vulnerable employees and all other employees which involves updating any individual risk assessments or wellness action plans.</p> <ul style="list-style-type: none"> <li>- Identify any pupils that require extra support or EHC plans that need updating.</li> <li>- Emails sent to employee about Employee Assistance Programmes (EAP) and other initiatives to support employee wellbeing</li> </ul>				
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<b>Name of Assessor:</b>	Mike Hubbard	<b>Signature:</b>	
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