



# How do I apply for an Apprenticeship?!

Applying for an apprenticeship can seem daunting, so we made this brief guide to help students reach their goal of obtaining an apprenticeship!

Applying for an apprenticeship is exactly like applying for a job. You need a CV, you apply online and you will attend an interview or/and an assessment centre.

Apart from Degree level Apprenticeships, Apprenticeships can start at ANY TIME, not just in August and September.

## Do you have a CV?

Applying for an Apprenticeship is like applying for a job, you need a CV! Our advice is:

- Have one '*generic*' CV which you can adapt to fit the different apprenticeships you are applying for
- Include a personal statement which states WHY you want to complete an apprenticeship
- Ensure you include SKILLS you have acquired while at school such as; Communication, flexible etc.
- Ensure you include any work experience with dates
- Include some hobbies at the end of your CV. Such as; walking, playing guitar, drawing, playing computer games etc.

## Ensure you apply for the correct level!

Below are the apprenticeship levels which students can apply for.

Y11 Students should be aiming for **Advanced level Apprenticeships**

Y13 Students should be aiming for **Higher and Degree level Apprenticeships**

	Level	Equivalent educational level
Intermediate	2	GCSE
Advanced	3	A level
Higher	4,5,6 and 7	Foundation degree and above
Degree	6 and 7	Bachelor's or master's degree

Check the below websites every other day!

The below websites are where you can find apprenticeship adverts. Again, applying for an apprenticeship is like a job, so adverts will be added as and when companies require an apprentice.

- [Find an Apprenticeship](#)
- [Not going to Uni](#)
- [Prospects](#)
- [Get my first job](#)
- [UCAS](#)
- [Rate my apprenticeship](#)

Career Specific Links:

- [NHS Apprenticeships](#)
- [Law Apprenticeships](#)
- [Police Apprenticeships](#)
- [Careers in Construction](#)

If there is a company which you would like to work for, you can go on to their website and see if this is something they offer!

Some organisations prefer to keep the application process to themselves so I would advise to do this if there is a particular company you are really interested in working for.